

ASIAN EDUCATIONAL INSTITUTE  
(An Autonomous College)  
SEMESTER -3<sup>rd</sup>  
FOR SESSION:-2025-26  
(AEC)Functional English  
Subject Code : BA-AEC-ENGLANG-03

Credits : 2  
Total Marks:50

Lecture: 4 Per Week  
Self- Study: Minimum 4 hours per week  
Time: 1.5hours  
External Exam: 35 marks  
Internal Exam : 15marks

Course Content

Section -A

- 1.Vocabulary List A (Page 149-152)
- 2.Direct into Indirect or Vice Versa
- 3.Sentence Connectors.
4. Usage of Parts of Speech
- 5.Antonyms / Synonym

Section-B

6. Paraphrasing and Expression
- 7.Job Interviews.
- 8.Homophones and Homonyms.
- 9.Idioms and phrases.
- 10.Descriptive Writing

Prescribed Readings

- N.KrishnaSwamy.Modern .Modern English (Macmilan- India )
- Language Skills: Listening and Speaking.Unimax Publication
- Composition and Writing Skills ,Orient Blackswan,2016.



Testing  
Internal

The internal examination will be of 15 marks as per the NEP 2020 in force External  
INSTRUCTIONS FOR THE PAPER-SETTER

The question paper shall have three sections

Section-A will have Four questions with internal choice. Out of which candidate has to attempt two questions. Each question will carry 6 Marks. Section-A will consist of  $6+6=12$  Marks.

Section-B will have Four questions with internal choice. Out of which candidate has to attempt two questions. Each question will carry 6 Marks. Section-B will consist of  $6+6=12$  Marks

Section-C will be compulsory. It will consist of 5 questions each will carry two Marks and one question will be of one mark. Section-C Consist of  $(5 \times 2 = 10 + 1 = 11)$  Marks)

Mr. V. C.

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SEMESTER -4<sup>TH</sup>  
FOR SESSION:-2025-26  
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Credits : 2  
Lecture: 4 Per Week  
Total Marks:50  
hours per week

Self- Study: minimum4

Time: 1.5hours  
External Exam: 35 marks  
Internal Exam : 15marks

Course Content  
Section--A

- 1.Group Discussion
- 2.Public speaking.
- 3.Modals
- 4.Business Letter
- 5.Advertisement Writing

Section B.

- 6.Formal Communication
- 7.verbal Communication Body Language, Paralinguistic ,Proxemics, Haptics
- 8.Active/Passive
- 9.Précis Writing
- 10.Comprehension

Prescribed Readings

- N.KrishnaSwamy.Modern English ( Macmillan- India )
- Language Skills: Listening and Speaking.Unimax Publication.

- *English Communication Skills by T. Singh*

*Phonetics, Fundamentals of Speech Sounds by Setjit Kaur*

Testing

Internal

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The question paper shall have three sections

Section-A will have Four questions with internal choice. Out of which candidate has to attempt two questions. Each question will carry 6 Marks. Section-A will consist of  $6+6=12$  Marks.

Section-B will have Four questions with internal choice. Out of which candidate has to attempt two questions. Each question will carry 6 Marks. Section-B will consist of  $6+6=12$  Marks

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